



Application Documents (TG 1 and TG2)

Your “application package” for IAMONET-RU must include the following documents:

1. Application form (electronic version and hard paper copy)

Please mark one of the following categories in your application:

- BSC- or MSc-student
- PhD-student
- Post Doc
- Academic Staff

The scholarships can be started from the 1st of September 2010 – 1st of April 2011 at the latest. Please mark the semester you are applying for.

2. Cover letter (electronic version and hard paper copy)

- personal and scientific interest and goals in the field of the studies your applying to, personal situation, practical experiences in that field, choice of your study/research destination (maximum 1 page)

3. CV of the applicant (electronic version and hard paper copy).

Please use the Europass (please use the Europass format)

<http://europass.cedefop.europa.eu/europass/home/vernav/Europasss+Documents/Europass+CV.csp>

4. Two letters of recommendation (only hard paper copy)

from professors/academic supervisors (interest of cooperation and impacts of a study/research participation in IAMONET-RU). For students: one of this letters has to be signed by dean of your faculty.

5. International passport (electronic version and hard paper copy). Be sure that expiry date of your passport lets you stay at the host country.

6. Letter of Acceptance / Confirmation from Supervisor / Host University (electronic version and hard paper copy)

The letter of confirmation is an important part of your application. Please add the letter of acceptance or/and a confirmation from your supervisor of your host university to your

application. If you are still waiting for the response, please let us know which professors you have already contacted and when you expect to get a confirmation.

7. for students: Evidence of academic performance (certificates, degrees etc.) (only hard paper copy)

- certified copies of degrees, transcript of records, highest obtained degree (plus: official translation of these documents into English, certified by the home university)

- certified language certificates/confirmation

8. for PhD, Post Doc, Academic Staff: Research/Academic proposal (electronic version and hard paper copy)

- Description of the research/academic project, methodology, implementation and expected results (max 2 pages)

- Please use the template (you can find it online in the section “Download”)

- Confirmation from scientific supervisor at the Host University.

9. If you apply for full Master program you need an international **language certificate** (e.g. IELTS, TOEFL, TestDaF,...)

Advices - You are kindly advised to

- fill in all your documents properly and correct

- name your electronic documents correctly in Latin (not in kyrillic!) letters: e.g. application form_Ivanov, cover letter_Ivanov, passport_Ivanov, ...

- put electronic and hard paper copies in the right / correct order (1. Application form, 2. Cover Letter, 3. CV, ...)

- Please save all your documents separately (not zip, rar-archive) and send it at first to the local coordinator (TG 1) / Regional coordinator (TG 2). The electronic documents should not be bigger than 2 MB in total.